



## Executive Summary

Qualification	National Certificate: Freight Forwarding and Customs Compliance
Qualification ID	59365
NQF Level	3
Minimum Credits	130
Duration	12 months
Field	Services
Subfield	Transport, Operations and Logistics
ETQA	TETA
Purpose	This Qualification is to provide learners with the conceptual framework and the skills necessary to perform routine functions within the Freight Forwarding and Customs Compliance environment.
Entry Requirements	<ul style="list-style-type: none"><li>▪ Communication NQF Level 2.</li><li>▪ Mathematical Literacy NQF Level 2.</li></ul>



EMPOWERED

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## Exit Level Outcomes

1. Apply the competencies of numeracy and literacy to everyday work related situations.
2. Adhere to the required processes and procedures related to the import and export of internationally traded goods.
3. Use geographic and logistics concepts to carry out routine import and export policies and procedures.

## The KLM Empowered X-Perience



### X-Ploration

For each of the SIX integrated learning blocks, learners explore content on their own before engaging with others. Guided by self-study plans and diagnostic self-assessment, they formulate their own insights to share.



### X-Tension

Workplace application assignments allow learners to put their new learning to use on the job. Under the guidance of mentors, and with access to performance and wellness support, learners hone their skills and add value.



### X-Citement

Learners receive a welcome letter and an X-Perience Map detailing the flow of their qualification. An orientation session helps them to understand the benefits and career options linked to the qualification.



### X-Change

Learners attend facilitator-led sessions, either in class or online, to share their learning and refine their skills in a safe environment. Collaborative activities and peer feedback build learning synergy and allow learners to master specific skills.



### X-Cellence

Each learner's progress is measured against learning outcomes through formative and summative assessment. Final examinations and presentations are used to obtain an accurate picture of overall understanding and mastery of the content.

# Learning Blocks

1

## The Business Environment

ID	Unit Standard Title	Level	Credits
14182	Comply with organisation ethics	3	4
244589	Identify causes of stress and techniques to manage it in the workplace	3	2
7175	Provide customer service in a banking environment	3	3
7782	Analyse a business and determine the way it functions	4	3
119472	Accommodate audience and context needs in oral/signed communication	3	5
119467	Use language and communication in occupational learning programmes	3	5
Total			19

2

## International Trade

ID	Unit Standard Title	Level	Credits
252417	Apply geographic principles in mapping a trade route	3	5
252429	Explain the concept of international trade	3	6
252413	Describe and apply the regulations and documentary requirements which govern international trade	3	8
13936	Outline the legal environment of a selected industry	3	2
252437	Interpret and apply International commercial terms	3	3
Total			24

3

## Import and Export

ID	Unit Standard Title	Level	Credits
252416	Describe and apply the Customs and Excise Act	3	6
119457	Interpret and use information from texts	3	5
9012	Investigate life and work related problems using data and probabilities	3	5
9013	Describe, apply, analyse and calculate shape and motion in 2-and 3-dimensional space in different contexts	3	4
Total			20

4

## Freight Forwarding

ID	Unit Standard Title	Level	Credits
252423	Explain the administration of a freight forwarding and clearing operations	3	5
252424	Outline the structure of the surface freight forwarding environment	3	4
252415	Identify equipment and infrastructure used in international transport	3	5
252427	Outline the structure of the airfreight forwarding environment	3	4
Total			18

5

## Freight Administration

ID	Unit Standard Title	Level	Credits
252435	Apply basic invoicing and accounting principles	3	6
119465	Write/present/sign texts for a range of communicative contexts	3	5
7456	Use mathematics to investigate and monitor the financial aspects of personal, business and national issues	3	5
9010	Demonstrate an understanding of the use of different number bases and measurement units and an awareness of error in the context of relevant calculations	3	2
Total			19

## Generic

ID	Unit Standard Title	Level	Credits
252419	Comply with procedures in respect of lost, discrepant and damaged cargo	3	3
252411	Generate invoices, credit notes and landed costings	3	3
252439	Handle cargo for import and export	3	6
252432	Perform processes and procedures required for the administration of import transactions	3	6
120020	Apply knowledge of insurance to the transportation of a consignment of goods	4	3
120009	Demonstrate knowledge and understanding of transportation insurance	4	3
252418	Perform processes and procedures required for the administration of export transactions	3	6
Total			30

## Customs

ID	Unit Standard Title	Level	Credits
252414	Calculate customs values	3	7
252434	Classify commodities according to customs tariff	3	8
252425	Frame and submit customs declarations and carrier release documentation	3	8
252421	Calculate duties on tax payable on internationally traded goods	3	5
Total			28

## Surface Freight

ID	Unit Standard Title	Level	Credits
252433	Document and handle export surface general non-hazardous cargo	3	6
252438	Apply groupage processes and procedures to cargo imported by surface	3	5
252426	Administer multimodal surface freight import clearances	3	5
242996	Handle dangerous goods during warehousing and storage	4	4
252430	Explain and identify sea freight carriers and agents	3	4
252440	Carry out intermodal surface costings	3	5
Total			29