

Enquiries:

E-mail Address: lekote.a@qcto.org.za

Head of the Institution
KLM Empowered Human Solutions Specialists
(Pty) Ltd
P O BOX 752423
Gardenview
2047

Dear Portia Matuludi

**ACCREDITATION OF: KLM EMPOWERED HUMAN SOLUTIONS SPECIALISTS
(PTY) LTD AS A SKILLS DEVELOPMENT PROVIDER**

Accreditation Number: QCTOSDP01200807-2106

The subject above refers.

The Quality Council for Trades and Occupations (QCTO) has set policies to accredit Skills Development Providers (SDPs) This is to ensure that education and training in occupations and trades offered in the country is credible and valid. This is in accordance with the Skills Development Act (SDA), 1998, (Act No 97 of 1998) Chapter 6C Section 26J (b) and (e).

The QCTO, after receiving an application, conducted a site inspection of the premises of the institution namely,

H Santos Building
30 Arena Close
2026

The request for the accreditation to offer occupational qualification/s attached herewith in Annexure A is approved.

The accreditation number together with the 5 year accreditation period of your institution is:

Accreditation Number	Start date of Accreditation	End date of Accreditation
QCTOSDP01200807-2106	2020/08/07	2025/08/07

An application to effect any change of address or location that warrants movement of the current domicile to another, should be forwarded to the QCTO before moving. Training learners after relocating to new premises without the revised accreditation letter is against QCTO policy and learner training and results will not be considered for the qualification in such a case.

Your institution should submit learner information data quarterly to the QCTO in accordance with the load specifications as provided by the QCTO.

Ensure you reference the following code when submitting your electronic data files to the QCTO during your data load cycles.

SDP Code: SDP01379072020080701

Confirmation of your successful data load submission will be forwarded directly from the QCTO MIS system.

Kindly familiarise yourself with the latest accreditation policy and other accreditation documents of the QCTO available on.

www.qcto.org.za

The attached annexure reflects all the Occupational Qualification/s your institution is approved to offer.

Note that planned and unplanned monitoring and evaluation visits to your institution will be undertaken to ensure agreed upon quality assurance standards continue to be upheld by your institution.

The QCTO takes this opportunity to congratulate you on your accreditation status.

Yours sincerely



Mr Vijayen D Naidoo
CHIEF EXECUTIVE OFFICER
Date: 2020/08/25

Annexure A

KLM EMPOWERED HUMAN SOLUTIONS SPECIALISTS
(PTY) LTD ACCREDITATION SCOPE

PHYSICAL ADDRESS:

H Santos Building
30 Arena Close
2026

PRINCIPAL/CAMPUS/SITE MANAGER:

Portia Matuludi

PERIOD OF ACCREDITATION: 5 YEARS

START DATE: 2020/08/07

END DATE: 2025/08/07

OCCUPATIONAL TITLE	NQF LEVEL	CREDITS	QUALIFICATION SAQA ID	QCTO CURRICULUM CODE
1 Occupational Certificate: Office Administrator	Level 5	445	102161	334102002
2 Occupational Certificate: Project Manager	Level 5	240	101869	121905000



Mr Vijayen D Naidoo
CHIEF EXECUTIVE OFFICER

Date: 2020/08/25